



## Annual Council

### A G E N D A

#### **All Members of South Bucks District Council**

Your attendance is requested at a meeting of the South Bucks District Council to be held at the conclusion of Ordinary Council on **Wednesday, 16 May 2018, Council Chamber, Capswood, Oxford Road, Denham**, when the business below is proposed to be transacted.

#### Item

1. Election of Chairman
2. Appointment of Vice-Chairman
3. Declarations of Interest
4. Cabinet Leader's Appointment of Cabinet Members

To note that Councillor Nick Naylor was elected Cabinet Leader on 19 October 2017 to the date of the post-election Annual Council meeting to be held in May 2019, and to receive a report on the allocation of portfolio functions.

*Appendix: Portfolio Functions (To Follow)*

5. Establishment of Committees, Allocation of Seats to Political Groups and Appointments to Committees, Outside Bodies and Informal Meetings (*Pages 3 - 6*)

*Appendix: Appointments (To Follow)*

6. Executive Reports to the Local Authority (*Pages 7 - 8*)

7. Committee Meetings Held Immediately After Annual Council to Agree Chairman & Vice-Chairman: (Pages 9 - 18)

1. Audit and Standards Committee
2. Governance and Electoral Arrangements Committee
3. Licensing Committee
4. Overview and Scrutiny Committee
5. Planning Committee

*Note: Co-Chairmen will be elected at the first meetings of the Joint Staffing Committee and the Joint Overview & Scrutiny Committee (subject to agreement at the Ordinary meetings of both Councils).*

**Members on the above Committees are kindly asked to stand when their meeting is taking place.**

**Note:** All reports will be updated orally at the meeting if appropriate and may be supplemented by additional reports at the Chairman's discretion.



Bob Smith  
Chief Executive  
South Bucks District Council

**Date of next meeting – Tuesday, 17 July 2018**

**Audio/Visual Recording of Meetings**

This meeting might be filmed, photographed, audio-recorded or reported by a party other than the Council for subsequent broadcast or publication. If you intend to film, photograph or audio record the proceedings, or if you have any questions please contact Democratic Services. Members of the press please contact the Communications Team.

**If you would like this document in large print or an alternative format, please contact 01895 837236; email [democraticservices@southbucks.gov.uk](mailto:democraticservices@southbucks.gov.uk)**